



Information for Exhibiting Organizations

General Exhibiting Information:

The Hardin student center is an attractive gathering area that will showcase each exhibiting organization well. However, most of the conference takes place in the Quad section of campus: plenary sessions, workshops, cafeteria. CMCA will provide shuttles from the Quad area to the Hardin student center on Friday and Saturday. We've also established several open exhibit times, coffee, and a few gathering times in Hardin. ***Most of the free time to view exhibits will occur Thursday evening through Friday evening.*** On Saturday we will provide a coffee coupon and shuttle van so the exhibits are visited, however the CMCA schedule that day is quite compressed. Please try to have your exhibits open during the open exhibit time and particularly on Thursday evening & Friday evening to maximize your booth traffic.

Shipping Information:

Shipment is not to arrive before May 18.

New Orleans Baptist Theological Seminary
Attn: Linda Jackson / Providence Guest House
3939 Gentilly Blvd
New Orleans LA 70126
Reference: **CMCA Summit**

Set Up Information:

Set up is **Thursday from 2-5pm** in the Hardin Student Center (see campus map below). Please contact Laurel if you are not able to set up during this time.

Open Exhibit Time:

Exhibits will be open throughout the conference, however we will designate the following as open exhibit times. Registration will be open 7:30-8:30pm Thursday and 8-9:30 am Friday. You may check in and receive your registration information when you set up your tables on Thursday.

7:30-8:30pm Thursday

8-9:30 am Friday

11:30am-1pm Friday

4:15-5:15pm Friday

8:15-9pm Friday (dessert in Hardin)

Clean Up Information: Take everything belonging to you. Any trash must be as neat as possible on the tables.

Campus Map: please see below

Questions? Contact Laurel @ laurel.larson@cmcainternational.org

New Orleans Baptist Theological Seminary

CHECK-IN FOR ALL CAMPUS HOUSING IS LOCATED AT:

Providence Guest House (PGH)
4104 Chef Menteur Hwy
New Orleans, LA 70126
Phone: 504-944-4455

PGH is located across the street from the seminary with a parking lot for guests. If you are staying in the Nelson Price Dormitory, you can park at PGH, check in and then walk (or drive) over to the dorm.

